

**CITY OF HOLLYWOOD, FLORIDA
SCHEDULE OF INSURANCE REQUIREMENTS
FOR
OTHER CONTRACTORS AND SUBCONTRACTORS**

All service contracts will include the following forms:

SCI	Indemnification and Hold Harmless for Service Contracts and Subcontractors
GIR-SERVICE CONTRACTS	General Insurance Requirements for Service Contractors and Subcontractors

In addition, all service contracts will include the specific insurance forms reflected in the following matrix.

CONTRACT TYPE	DESCRIPTION OF WORK	Under \$10,000	\$10,001 to \$50,000	\$50,001 to \$100,000	\$100,001 to \$500,000	\$500,001 to \$1 Million	Over \$1 Million
ASBESTOS REMOVAL	ENCAPSULATING, REMOVING OR TESTING FOR ASBESTOS	WC1 GL1 ASB VL2	WC1 GL1 ASB VL2	WC1 GL1 GL1 ASB VL2	WC1 GL1 GL1 ASB VL2	WC2 GL1 GL1 ASB VL2	Refer to Risk Management
CONSULTING SERVICES	PROVIDE PROFESSIONAL SERVICES, BOTH ON AND OFF SITE SUCH AS MANAGEMENT AND FINANCIAL CONSULTANTS, INCLUDES SERVICES OF A PROFESSIONAL NATURE WHETHER LICENSED OR NOT	WC1 GL1 VL1 PRO1	WC1 GL1 VL1 PRO1	WC1 GL1 GL1 VL1 PRO1	WC1 GL1 GL1 VL1 PRO1	WC2 GL1 GL1 VL1 PRO1	Refer to Risk Management
DELIVERIES	DELIVERY, LOADING AND UNLOADING OF HEAVY EQUIPMENT OR MACHINERY REQUIRING CRANES OR RIGGING	WC1 GL1 MVC VL3	WC1 GL1 MVC VL3	WC1 GU MVC VL3	WC1 GL1 MVC VL3	WC2 GL1 GL1 MVC VL3	Refer to Risk Management
DELIVERIES	DELIVERY, LOADING AND UNLOADING OF OTHER GOODS, SUCH AS OFFICE SUPPLIES, AND LOW VALUED EQUIPMENT	WC1 GL1 MVC VL2	WC1 GL1 MVC VL2	WC1 GL1 MVC VL2	WC1 GL1 MVC VL2	WC2 GL1 GL1 MVC VL2	Refer to Risk Management
ENVIRONMENTAL CONTRACTORS	CONTRACTORS ENGAGED IN THE TESTING OR MONITORING OF SOIL, WATER OR AIR	WC1 GL1 POL1 VL2	WC1 GL1 POL1 VL2	WC1 GL1 POL1 VL2	WC1 GL1 POL1 VL2	WC1 GL1 POL1 VL2	Refer to Risk Management
FOOD SERVICES	PROVIDING FOOD SERVICES TO CITY EMPLOYEES, THE ELDERLY AND OTHER CITIZENS	WC1 GL1 VL2	WC1 GL1 VL2	WC1 GL1 VL2	WC1 GL1 VL2	WC1 GL1 VL2	Refer to Risk Management
FUEL DELIVERIES	DELIVERY, LOADING AND UNLOADING OF TOXIC OR HAZARDOUS SUBSTANCES SUCH AS OIL, GASOLINE, CHLORINE, OTHER CHEMICALS	WC1 GL1 VL3 VLP1 MVC MCS	WC1 GL1 VL3 VLP1 MVC MCS	WC1 GL1 VL3 VLP1 MVC MCS	WC1 GL1 VL3 VLP1 MVC MCS	WC1 GL1 VL3 VLP1 MVC MCS	Refer to Risk Management
GARBAGE COLLECTION (SOLID WASTE)	RESIDENTIAL AND COMMERCIAL GARBAGE COLLECTION	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL2	WC1 GL1 VL3 POL2	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	Refer to Risk Management
HOUSEHOLD HAZARDOUS WASTE DISPOSAL	ORGANIZATIONS RESPONSIBLE FOR RECEIVING AND DISPOSING OF PAINTS, OILS, AND SOLVENTS FROM CITY RESIDENTS	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	Refer to Risk Management
INSTRUMENT TESTING AND CALIBRATION	THE TESTING AND CALIBRATION OF FIRE, MEDICAL AND BIO-MEDICAL EQUIPMENT	WC1 GL2 VL3	WC1 GL2 VL3	WC1 GL2 VL3	WC1 GL1 VL3	WC1 GL1 VL3	Refer to Risk Management
JANITORIAL SERVICES	CLEANING CITY BUILDINGS (WITH OR WITHOUT) CITY SUPERVISION	WC1 VL2 ED1 GL1	WC1 VL2 ED1 GL1	WC1 VL2 ED1 GL1	WC1 VL2 ED2 GL1	WC1 VL2 ED2 GL1	Refer to Risk Management

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LAB TESTING	GENERAL LAB TESTING	GL1 VL3 PRO1 WC1	GL1 VL3 PRO1 WC1	GL1 VL3 PRO1 WC1	GL1 VL3 PRO1 WC1	GL1 VL3 PRO1 WC1	Refer to Risk Management
LAWN CARE AND LANDSCAPING	CLEARING LOTS TREE TRIMMING, MOWING OF LAWNS, SHRUBBERY WORK, ETC.	GL1 VL3 WC1	GL1 VL3 WC1	GL1 VL3 WC1	GL1 VL3 WC1	GL1 VL3	Refer to Risk Management
MARINE CONTRACTORS	SERVICES INVOLVING THE MASTER OR CREW OF ANY OCEAN GOING VESSEL	GL1 VL3 WCJA WL1	GL1 VL3 WCJA WL1	GL1 VL3 WCJA WL1	GL1 VL3 WCJA WL1	GL1 VL3 WCJA WL2	Refer to Risk Management
MEDICAL SERVICES	PROVIDING MEDICAL AND PSYCHIATRIC SERVICES TO CITIZENS. EMPLOYEES, EMPLOYEE APPLICANTS, DRUG TESTING & PHYSIOLOGICAL TESTING OF EMPLOYEES	WC1 GL1 VL3 MED1	WC1 GL1 VL3 MED1	WC1 GL1 VL3 MED1	WC1 GL1 VL3 MED1	WC2 GL1 VL3 MED2	Refer to Risk Management
ON-SITE SERVICES	PROVIDING SPECIALIZED SERVICES AND TEMPORARY HELP WHERE CONTRACTOR'S EMPLOYEES WORK ON CITY PROPERTY, USING CITY EQUIPMENT AND UNDER CITY SUPERVISION FOR EXTENDED PERIODS (NOT INDIVIDUAL EMPLOYMENT CONTRACTS)	WC1 GL1 VL3 ED1	WC1 GL1 VL3 ED1	WC1 GL1 VL3 ED1	WC1 GL1 VL3 ED2	WC2 GL1 VL3 ED2	Refer to Risk Management
PARKING LOT OPERATIONS AND VALET PARKING SERVICES	FIRMS ENGAGED IN OPERATING PARKING FACILITIES ON CITY OWNED PROPERTY OR FIRMS PROVIDING VALET PARKING SERVICES	WC1 GL1 VL3 GK1	WC1 GL1 VL3 GK1	WC1 GL1 VL3 GK1	WC1 GL1 VL3 GK2	WC2 GL1 VL3 GK3	Refer to Risk Management
PEST CONTROL	FIRMS ENGAGED IN THE ELIMINATION BUGS, RODENTS, AND SIMILAR ANIMALS.	WC 1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	Refer to Risk Management
REFUSE PICKUP	FROM CITY BUILDINGS, PRIVATE RESIDENCES. PUBLIC STREETS AND PARKS AND INCLUDES SOLID WASTE, SEWAGE & OTHER HAZARDOUS MATERIALS	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	WC1 GL1 VL3 POL1	WC2 GL1 VL3 POL2	Refer to Risk Management
REPAIRS/MAINT.	REPAIRS/MAINTENANCE TO CITY-OWNED EQUIPMENT IN CITY BUILDINGS, SUCH AS OFFICE MACHINES, COPIERS, FIRE EXTINGUISHERS, ETC.	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	WC2 GL1 VL3	Refer to Risk Management
REPAIRS, OUTSIDE	REPAIRS TO CITY-OWNED EQUIPMENT AT CONTRACTOR'S SITE, SUCH AS RADIO AND COMMUNICATION EQUIPMENT, PUMPS, MOTORS,	WC1 GL1 VL3 BLL	WC1 GL1 VL3 BLL	WC1 GL1 VL3 BLL	WC1 GL1 VL3 BLL	WC2 GL1 VL3 BLL	Refer to Risk Management
ROAD OR RIGHT OF WAY MAINTENANCE NOT INVOLVING EXCAVATIONS	WORK ON CITY ROADS AND RIGHT OF WAYS WHICH AFFECTS PUBLIC TRAFFIC (BOTH VEHICLE AND PEDESTRIAN)	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	WC2 GL1 VL3	WC2 GL1 VL3	Refer to Risk Management
SEAWALL/DOCK MAINTENANCE	ORGANIZATIONS ENGAGED TO MAINTAIN OR REBUILD CITY OWNED SEAWALLS OR MARINE DOCKS	WC1 GL1 VL3 WCUSLH	WC1 GL1 VL3 WCUSLH	WC1 GL1 VL3 WCUSLH	WC1 GL1 VL3 WCUSLH	WC1 GL1 VL3 WCUSLH	Refer to Risk Management
SECURITY SERVICES	ORGANIZATIONS ENGAGED IN THE PROVIDING OF GUARD AND OTHER SECURITY SERVICES	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	WC2 GL1 VL3	Refer to Risk Management
SURVEYING ACTIVITIES	PROFESSIONALLY SURVEYING OF CITY OWNED PROPERTY	WC1 GL1 VL2 PRO1	WC1 GL1 VL2 PRO1	WC1 GL1 VL2 PRO1	WC1 GL1 VL2 PRO1	WC2 GL1 VL2 PRO1	Refer to Risk Management
TRADES/MAINTENANCE SERVICES	TRADE SERVICES ON OR OFF CITY PROPERTY SUCH AS EXTERMINATORS CARPET INSTALLATION, WINDOW CLEANING, ELEVATOR REPAIR, ROOFING AND PAINTING	WC1 GL1 VL2	WC1 GL1 VL2	WC1 GL1 VL2	WC1 GL1 VL2	WC2 GL1 VL2	Refer to Risk Management
TRADES/MAINTENANCE SERVICES INVOLVING VEHICLES	TRADE SERVICES ON OR OFF PUBLIC PROPERTY SUCH AS AUTO GLASS REPLACEMENT, TIRE REPAIRS, ETC.	WC1 GL1 VL3 GK1	WC1 GL1 VL3 GK1	WC1 GL1 VL3 GK1	WC1 GL1 VL3 GK2	WC2 GL1 VL3 GK3	Refer to Risk Management
TRANSPORTATION	PROVIDING TRANSPORTATION FOR EITHER CITY EMPLOYEES OR NON-CITY EMPLOYEES TO INCLUDE TRANSPORTING THE ELDERLY	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	WC2 GL1 VL3	Refer to Risk Management
VEHICLE SERVICES	SERVICES PERFORMED AT CONTRACTOR'S SHOP ON CITY VEHICLES, SUCH AS PAINTING, BODY WORK, MECHANICAL, ETC. & INCLUDES MODIFICATION TO EMERGENCY VEHICLES	WC1 GL1 VL1 GK1	WC1 GL1 VL1 GK1	WC1 GL1 VL1 GK1	WC1 GL1 VL1 GK2	WC2 GL1 VL1 GK3	Refer to Risk Management

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ADVERTISING	FIRMS ENGAGED TO PROMOTE THE CITY AND CITY ACTIVITIES	WC1 GL1 VL2	WC1 GL1 VL2	WC1 GL1 VL2	WC1 GL1 VL2	WC1 GL1 VL2	Refer to Risk Management
PRESSURE CLEANING	FIRMS ENGAGED TO USE PRESSURE WASHERS TO CLEAN CITY OWNED BUILDINGS, SIDEWALKS, PARKING LOTS AND OTHER STRUCTURES	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	WC1 GL1 VL3	Refer to Risk Management
LAUNDRY SERVICES	CLEANING OF CITY UNIFORMS AND OTHER SIMILAR GARMENTS	WC1 GL1 VL3 BLL	WC1 GL1 VL3 BLL	WC1 GL1 VL3 BLL	WC1 GL1 VL3 BLL	WC23 GL3 VL3 BLL	Refer to Risk Management
LEGAL REPRESENTATION	OUTSIDE LEGAL COUNSEL ENGAGED TO DEFEND THE CITY AGAINST LEGAL ACTIONS OR PROVIDE GUIDANCE ON SPECIALIZED PROJECTS	WC1 GL1 VL1 PR 01	WC1 GL1 VL1 PRO1	WC1 GL1 VL1 PRO1	WC2 GL1 VL1 PRO1	WC2 GL1 VL1PRP RO1	Refer to Risk Management
CONCESSION OPERATIONS	FIRMS PERMITTED TO OPERATE CONCESSION STANDS OR OTHER SIMILAR BUSINESSES ON CITY OWNED PROPERTY. INCLUDE VENDING MACHINE OPERATIONS WITHIN THIS CATEGORY.	WC1 GL1 VL1	WC1 GL1 VL1	WC1 GL1 VL1	WC1 GL1 VL1	WC1 GL1 VL1	Refer to Risk Management
MARINA OPERATIONS	FIRMS OPERATING CITY OWNED MARINAS GOVERNED BY CONTRACTS OR AGREEMENTS	WC1 GL1 VL3 MOLL WL1	WC1 GL1 VL3 MOLL WL1	WC1 GL1 VL3 MOLL WL1	WC1 GL1 VL3 MOLL WL1	WC1 GL1 VL3 MOLL WL1	Refer to Risk Management
GOLF COURSE OPERATIONS	FIRMS OPERATING CITY OWNED GOLF COURSES GOVERNED BY CONTRACTS OR AGREEMENTS	WC1 GL1 VL2 PO12	WC1 GL1 VL2 POL1	WC1 GL1 VL2 POL1	WC1 GL1 VL2 POL1	WC1 GL1 VL2 POL1	Refer to Risk Management
CLAIMS ADMINISTRATIONS	FIRMS ENGAGED TO PROVIDE CLAIMS ADMINISTRATION ON BEHALF OF THE CITY IF THE CITY IS REQUIRED TO ESTABLISH AN ESCROW OR WORKING FUND WITH THE ADMINISTRATOR AUTHORIZED TO WITHDRAW FUNDS	WC1 GL1 VL2 PRO1 ED1	WC1 GL1 VL2 PRO1 ED1	WC1 GL1 VL2 PRO1 ED2	WC2 GL1 VL2 PRO1 ED2	WC2 GL1 VL2 PRO1 ED2	Refer to Risk Management
VEHICLE TOWING SERVICES	FIRMS ENGAGED TO PROVIDE VEHICLE TOWING SERVICE ON BEHALF OF THE CITY	WC1 GL1 VL3 GK1	WC1 GL1 VL3 GK1	WC1 GL1 VL3 GK1	WC1 GL1 VL3 GK2	WC2 GL1 VL3 GK3	Refer to Risk Management
DEVELOPMENT, MAINTENANCE OR OPERATION OF ELECTRONIC DATA INFORMATION SYSTEMS	DESIGN, DEVELOPMENT, MAINTENANCE OR OPERATION OF COMPUTER SYSTEMS INVOLVING THE CAPTURING OF PERSONAL INFORMATION TO INCLUDE THE OPERATION OF COMPUTER SERVERS	WC1 GL1 VL1 CYBER1	WC1 GL1 VL1 CYBER1	WC1 GL1 VL1 CYBER1	WC1 GL1 VL1 CYBER2	WC1 GL1 VL1 CYBER3	Refer to Risk Management

Note: All contracts with an estimated project cost in excess of \$1 million must be referred to Risk Management for the establishment of insurance requirements.