

## CERTIFICATE OF APPROPRIATENESS FOR DESIGN FOR HISTORIC PRESERVATION BOARD

The Historic Preservation Board reviews all requests for additions to existing buildings, major restoration work or substantial alterations for locally designated historic sites or sites located within a historic District. These projects are considered by the Board for Certificates of Appropriateness for Design which is evaluated based upon the City of Hollywood's Design Guidelines for Historic Properties and Districts along with the following criteria: integrity of location, design, setting, materials, workmanship, and association.

## CERTIFICATE OF APPROPRIATENESS FOR DEMOLITION CRITERIA FOR THE HISTORIC PRESERVATION BOARD

The City Commission and the Board shall consider the following criteria in evaluating applications for a Certificate of Appropriateness for Demolition of buildings, structures, improvements or sites:

1. The building, structure, improvement, or site is designated on either a national, state, or local level as an historic preservation district or an architectural landmark of Site.
2. The building, structure, improvement, or site is of such design, craftsmanship, or material that it could be reproduced only with great difficulty and/or expense.
3. The building, structure, improvement, or site is one of the last remaining examples of its kind in the neighborhood, the county, or the region.
4. The building, structure, improvement, or site contributes significantly to the historic character of a historically designated district.
5. Retention of the building, structure, improvement, or site promotes the general welfare of the city by providing an opportunity for study of local history, architecture, and design or by developing an understanding of the importance and value of a particular and heritage.
6. There are definite plans for reuse of the property if the proposed demolition is carried out, and those plans will adversely affect on the historic character of the Historic District.
7. The Unsafe Structures Board has ordered the demolition of a structure or the feasibility study determines that the retention of the building would deny the owner of all economically viable uses of the property.
8. The information listed in the Historic Properties Database (a listing of historic and non-historic properties) has been considered as a guideline in determining whether a Certification of Appropriateness for Demolition should be issued.

These items are considered according to [quasi-judicial](#) procedures.

### QUASI-JUDICIAL

The application regarding your property has been interpreted by Florida courts to be

quasi-judicial in nature. This means that the City's decision is to be supported by competent, substantial evidence in the record regarding your application. In quasi-judicial procedures all witnesses are sworn in, subject to cross-examination, and the applicant, the City and any other interested party (e.g. a neighbor) are allowed opening and closing statements. However, the City's adopted quasi-judicial procedures allow you to waive this process and have your application heard and considered in a more informal manner, or legislatively, if you so wish and elect, and staff present agrees. You may identify your choice at the time of the meeting.