



**SUMMARY OF THE MINUTES
 PLANNING AND DEVELOPMENT BOARD
 JULY 14, 2016 – 6:00 P.M.
 CITY OF HOLLYWOOD
 COMMISSION CHAMBERS – ROOM 219
 2600 HOLLYWOOD BOULEVARD
 HOLLYWOOD, FLORIDA 33020**

A. ADMINISTRATION

1. Pledge of Allegiance

The Pledge of Allegiance was said in unison.

2. Roll Call

The regular meeting of the Planning and Development Board was called to order by John Passalacqua on Thursday, **July 14, 2016 at 6:01 pm** in Room 219, 2600 Hollywood Blvd., Hollywood, Florida, with the following members present:

Lise Bazinet	Present	Ed O'Donnell	Present
Ken Crawford	Present	John Passalacqua	Present
Kristin-Herman-Druck	Absent	Diana Pittarelli	Present
Clifford Germano	Present	Shannon Stough	Present
David McLeod	Present		

Planning & Development Services Staff present:

Thomas Barnett	Director, Development Services	Present
Andria Wingett	Assistant Director, Development Services	Present
Leslie A. Del Monte	Planning Manager, Planning Division	Present
Alexandra Carcamo	Planning Administrator, Planning Division	Present
Karina da Luz	Planning Administrator, Planning Division	Present
Yimey Bickford	Administrative Assistant II, Development Services	Present
Madeline Stanley	Administrative Secretary, Planning Division	Present

Also Present:

Jeff Sheffel	City Attorney
Richard Doody	Staff Attorney
Luis Lopez	City Engineer
Anthony Grisby	Community Development Program Administrator

3. Welcome and Introduction of Board Members

John Passalacqua introduced the new Board Member Ken Crawford.

4. Election of Board Officers

MR. JOHN PASSALACQUA WAS ELECTED CHAIR, MR. SHANNON STOUGH WAS ELECTED VICE-CHAIR, AND MS. LISE BAZINET WAS ELECTED SECRETARY.

5. Approval of the **June 9th, 2016** Meeting Minutes

MOTION WAS MADE BY SHANNON STOUGH AND SECONDED BY DIANA PITTARELLI TO APPROVE THE MINUTES OF THE JUNE 9TH, 2016 MEETING. MOTION PASSED UNANIMOUSLY.

6. Review of projects before the Technical Advisory Committee
Andria Wingett informed the Board of projects before the Technical Advisory Committee.
7. Summary of the City Commission actions
Andria Wingett informed the Board of recent City Commission actions.
8. Additions, Deletions, Withdrawals, and Continuances
The Applicant and Staff agreed to continue 16-DPV-21 to the July 19th, 2016 Planning and Development Board meeting.
9. City Attorney Announcements
Jeff Sheffel, City Attorney informed the Board of Quasi-Judicial Proceedings.

B. APPLICATIONS

1. **FILE NO:** 16-DPV-14
APPLICANT: DPF Venture Corporate Center, LLC.
LOCATION: 3440 Hollywood Boulevard
REQUEST: Variances, Design, and Site Plan for approximate 13,000 sq. ft. retail space (CVS Pharmacy).

John Passalacqua read the Application.

John Passalacqua asked Staff, the Applicant, and members of the public, if they wished to waive Quasi-Judicial Proceedings. Quasi-Judicial Proceedings were waived.

Alexandra Carcamo, Planning Administrator, made a presentation and answered questions from the Board.

Jim Brody, Attorney representing the Applicant, spoke and answered questions from the Board.

Danlys Hernandez, Director of Development representing the Applicant, spoke and answered questions from the Board.

Brad Karns, Civil Engineer representing the Applicant, spoke and answered questions from the Board.

Clark Peterson, Traffic Engineer representing the Applicant, spoke and answered questions from the Board.

John Passalacqua opened the meeting to public comments.

In Favor of Item	Opposed to Item	Neither For Nor Against
	Alexa Boothman Veronica Berano Frenchy Roy Beatrice Venuti	

John Passalacqua closed the public comment portion.

Board discussion ensued.

MOTION WAS MADE BY KEN CRAWFORD AND SECONDED BY DIANA PITTARELLI TO APPROVE WITH STAFF CONDITIONS AND THE FOLLOWING BOARD CONDITIONS: A) PROVIDE A PEDESTRIAN CROSSWALK WITH A WARNING LIGHT, FROM THE ENTRANCE

OF CVS TO THE EXISTING PARKING LOT ON THE SOUTH SIDE; B) THE REMOVED OAK TREES ARE REPLACED WITH TREES THAT ARE FLORIDA GRADE NO. 1 OR BETTER; C) WORK WITH STAFF TO ENSURE PROPER LIGHTING ON THE SOUTH SIDE PARKING LOT IS EXTENDED TO THE CROSSWALK. MOTION PASSED 7-1 BY ROLL CALL.

Lise Bazinet	Yes
Ken Crawford	Yes
Clifford Germano	Yes
David McLeod	Yes
Ed O'Donnell	Yes
John Passalacqua	Yes
Diana Pittarelli	Yes
Shannon Stough	No

2. **FILE NO:** 15-DPV-03
APPLICANT: DS Realty, LLC.
LOCATION: 2720 S. Federal Highway
REQUEST: Variances, Design, and Site Plan for a commercial parking garage including approximately 645 parking spaces and 1,400 sq. ft. of commercial space.

John Passalacqua read the Application.

John Passalacqua asked Staff, the Applicant, and members of the public, if they wished to waive Quasi-Judicial Proceedings. Quasi-Judicial Proceedings were waived.

Alexandra Carcamo, Planning Administrator, made a presentation and answered questions from the Board.

Wilson Atkinson III, Attorney representing the Applicant, spoke and answered questions from the Board.

Luis Piedra, Architect representing the Applicant, spoke and answered questions from the Board.

John Passalacqua opened the meeting to public comments. There was none.

John Passalacqua closed the public comment portion.

Board discussion ensued.

MOTION WAS MADE BY KEN CRAWFORD AND SECONDED BY SHANNON STOUGH TO APPROVE WITH STAFF'S CONDITION AND THE BOARD'S CONDITIONS:[A) TO INSTALL A SWING STAGE SYSTEM; TO ENSURE PROPER MAINTENANCE PROCEDURES ARE PERFORMED FOR LIVING WALL MAINTENANCE;] B) TO PROVIDE TREES 4" IN CALIPER. MOTION PASSED 7-1 BY ROLL CALL.

Lise Bazinet	Yes
Ken Crawford	Yes
Clifford Germano	Yes
David McLeod	Yes
Ed O'Donnell	No
John Passalacqua	Yes
Diana Pittarelli	Yes
Shannon Stough	Yes

3. **FILE NO:** 16-DPV-21 (**continued to July 19, 2016 meeting**)

APPLICANT: Memorial Health Systems

LOCATION: 1740 Sheridan Street

REQUEST: Variances, Design, and Site Plan for an approximate 5,300 sq. ft. urgent care facility (Urgent Care Center – West Lake Commons).

MOTION WAS MADE BY SHANNON STOUGH AND SECONDED BY LISE BAZINET TO CONTINUE THE ITEM DATE AND TIME CERTAIN TO THE SPECIAL PLANNING AND DEVELOPMENT BOARD MEETING ON JULY 19, 2016. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

C. OLD BUSINESS

None

D. NEW BUSINESS

1. Informational Item: Anthony Grisby the Community Development Program Administrator for the Community Development Division, and liaison for the Affordable Housing Advisory Committee, gave a brief explanation of the need for member participation from the Planning Board to keep cost down for on-call.

E. ADJOURNMENT

The meeting adjourned at 7:50 p.m.