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## Backflow Preventer (New Installation) Checklist

### WHEN DO I NEED A PERMIT?

The installation or replacement of a backflow device, whether Commercial or Residential, requires a Plumbing Permit be issued.

### REQUIRED PERMIT APPLICATIONS & DOCUMENTS:

Submit a completed [Broward County Uniform Permit Application](#) (Plumbing checked) from a licensed Plumbing contractor or owner-builder. Indicate if it is related to a fire sprinkler system.

Submit an [owner-builder affidavit](#), should the applicant utilize Florida Statute 489.103 Exemptions and assume responsibilities of contractor. (Owner/Builder not applicable for Commercial properties or condominiums).

Submit backflow specifications (new install).

Submit the [Backflow Prevention Assembly Field Test Report](#) (hyperlink form attached)

Submit a copy of the test report submitted to [BSI](#), **Note:** BSI does ALL Backflow Preventer Recertification's (800.414.4990).

If backflow is related to a Fire Sprinkler system, indicate such on the permit application and a FIRE review will be required.

### Helpful Hint:

- o Equipment shall provide a minimum 3' side and rear setback, or 12' if adjacent to a side street.
- o Ensure they are screened by fence or landscaping if otherwise visible from street.
- o If a Residential property- not permitted in frontage setback (first 25', measured from front property line).

### NOTICE OF COMMENCEMENT (NOC)

A recorded Notice of Commencement is required to be submitted when the contract price is greater than \$5,000.00. An pending submittal of a notice of commencement will not stop the issuance of a permit, but it will not allow the first inspection scheduling. Please visit Broward County's website for more information:

<https://www.broward.org/RecordsTaxesTreasury/Records/Pages/NoticeofCommencement.aspx>

**Please note:** This checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.

**I certify to the best of my knowledge that all applicable documents have been submitted.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date

Each project is unique, additional items may be required depending on the scope of work being performed. 1 | 1